



OLYMPIAN
Academy of Cosmetology

cosmetology
COURSE OUTLINE

SOC: 39-5010 / CIP: 12.0401



DESCRIPTION: The primary purpose of the Cosmetology Course is to train the student in the basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to pass the State Board examination and for competency in job entry level positions in Cosmetology or related career field.



OBJECTIVES: Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice proper grooming and effective communications skills and visual poise.
3. Understand employer employee relationships and respect the need to deliver worthy service for value received.
4. Perform the basic manipulative skills including hair styling, shaping, bleaching, tinting, chemical reformation, scalp/ hair conditioning, facials, manicures, pedicures and nail extensions.
5. Perform the basic analytical skills to determine proper makeup, hairstyle, and color application for the client's best overall look.
6. Apply the theory, technical information and related matter to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, fashions, and methods for career development in cosmetology and related fields.



FORMAT: The clock hour education is provided through a sequential set of learning steps which address specific tasks necessary for state board preparation, graduation and job entry level skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative, and productive career oriented activities. The course is presented through well-developed lesson plans, which reflect current educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Students will demonstrate their knowledge of cosmetology theory and application ability through their completion of required practical and clinical activities. Audio-visual aids, guest speakers and other related learning methods are used in the course.



REFERENCES: Students follow Milady's Revised Standard Textbook of Cosmetology and Standard System of Salon Skills. A comprehensive library of references, periodicals, books, texts, standard dictionary, dictionary of medical terms, standard textbooks, anatomy charts and audio/video tapes are available to support the course of study and supplement the students' training. Students should avail themselves of the opportunity to use these extensive materials



GRADING PROCEDURES: Students are assigned theory study and a minimum number of practical experiences. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion ONLY when rated as satisfactory or better. Practical skills are evaluated according to text procedures, performance standards established by the state licensing agency, and set forth in the Practical Skills Evaluation Criteria. Students must maintain a theory grade average of 75% and complete of all written and practical requirements including the final written and practical examination with passing score prior to graduation. Students must make up failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

91 – 100
Excellent

81 – 90
Above Average

75 – 80
Satisfactory

below 75
Unsatisfactory



1600 TOTAL HOURS
SUBJECT/UNIT

75	THEORY - CLASSROOM INSTRUCTION: Limited to Orientation, Career Information, State Laws and Regulations, Professional Image, First Aid, Chemistry, Electricity, Job Seeking and Professional Ethics The following subjects include related Theory, Anatomy, Physiology, Preparation, Skill Procedures, Practices, Products, Tools, Materials, Equipment, and Implements Use and Safety, Hair Analysis, Client Consultation, Record keeping and Safety.	Permanent Colors, Bleaching, Tinting, Toning, Frosting, Special Effects, and Corrective Techniques
200	HAIR CUTTING: Principles and Techniques of Sectioning, Removing Length or Bulk with Razor, Scissors, Clippers, Shears	200 HAIR CUTTING: Principles and Techniques of Sectioning, Removing Length or Bulk with Razor, Scissors, Clippers, Shears
175	FACIALS: Principles and Techniques of Skin Chemical Procedures, Theory of Massage, Facial Treatments, Cosmetic Application, Artificial Eyelashes, Removal of Unwanted Hair, Lash/Brow Tinting, and Light Therapy	175 FACIALS: Principles and Techniques of Skin Chemical Procedures, Theory of Massage, Facial Treatments, Cosmetic Application, Artificial Eyelashes, Removal of Unwanted Hair, Lash/Brow Tinting, and Light Therapy
175	MANICURING, PEDICURING, NAIL EXTENSIONS: Principles and Techniques of Theory of Massage, Manicuring, Pedicuring, and Advanced Nail Techniques	175 MANICURING, PEDICURING, NAIL EXTENSIONS: Principles and Techniques of Theory of Massage, Manicuring, Pedicuring, and Advanced Nail Techniques
50	SALON BUSINESS, RETAIL SALES: Fundamentals of Business Management, Opening a Salon, Business Plan, Written Agreements, Licensing Requirements and Regulations, Laws, Salon Operations, Policies, Practices, Compensation Packages, Payroll Deductions, Telephone Use, Advertising, Sales, Communications, Public/Human Relations, Insurance, and Salon Safety	50 SALON BUSINESS, RETAIL SALES: Fundamentals of Business Management, Opening a Salon, Business Plan, Written Agreements, Licensing Requirements and Regulations, Laws, Salon Operations, Policies, Practices, Compensation Packages, Payroll Deductions, Telephone Use, Advertising, Sales, Communications, Public/Human Relations, Insurance, and Salon Safety
300	MISCELLANEOUS: To be assigned by the Instructor to strengthen student performance. May included supervised field trips and related training.	300 MISCELLANEOUS: To be assigned by the Instructor to strengthen student performance. May included supervised field trips and related training.

The above hour requirement must be met by each student in each category in order for the earned hours to be accepted by the state licensing board for examination. The portion of creative preference hours is to be applied as needed in curriculum related areas or if a student desires to specialize in a specific area.



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